Robbinsville Township Recreation

Winter Basketball League Scorekeeper

Position Summary

The Winter Basketball League Scorekeeper is responsible for accurately recording game scores, operating the scoreboard and game clock, and maintaining official game records during Winter Basketball League games. This position plays an important role in ensuring games run smoothly and fairly while supporting referees, coaches, and Recreation staff.

Key Responsibilities

- Keep an accurate score for all assigned basketball games.
- Operate the scoreboard and game clock.
- Record team fouls, player fouls, timeouts, and player points, as required.
- Complete official score sheets and submit them to Recreation staff after each game.
- Communicate effectively with referees, coaches, and Recreation staff regarding game administration.
- Monitor the game clock according to league rules and official instructions.
- Arrive at least 15 minutes before scheduled games to prepare equipment and score sheets.
- Report on any equipment issues or game concerns to Recreation staff.
- Maintain professionalism, impartiality, and a positive attitude throughout all games.
- Assist with basic game-day setup and cleanup, as needed.
- Follow all Robbinsville Township Recreation policies and procedures.

Qualifications

- Basic knowledge of basketball rules and scorekeeping procedures.
- Strong attention to detail and accuracy.
- Ability to remain focused in a fast-paced environment.
- Excellent communication and organizational skills.
- Reliable, punctual, and dependable.
- Ability to work independently while also functioning as part of a team.
- Prior scorekeeping experience is preferred but not required.
- Must be 16 years old or older

Work Schedule

- Must be available Friday evenings (6:00–10:00 p.m.) and Saturdays (8:30 a.m.–4:30 p.m.) during the Winter Basketball League season (approximately December through March).
- Scorekeepers are expected to be available for the entire season, with the exception of up to two pre-approved weekend absences that must be identified before the season begins.
- Weekly hours vary based on the game schedule.

Compensation

- $15.23–$16.23 per hour

Reports To

- Recreation Program Coordinator